

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JUNE 11, 2025
****MEETING MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on June 11, 2025, at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Vice-Chairman called the meeting to order at 5:23 pm.

PRESENT: Vice-Chairman Jeffrey Lewis , Commissioners Albert Bagusky, George Bowers, Joseph Howanitz, William Howatt, Ronald Krushnowski

ABSENT: Chairman, George Andrejko

Mary Watkins, Woodbury Street, addressed the board regarding residents' refusal to move vehicles during street cleaning and vehicles on the street with expired tags.

SECRETARY'S REPORT

Motion by Bowers secc: Krushnowski that the Secretary's Report for the month of May 2025 be accepted and filed. The report indicated that an Executive Session of the Board was conducted on May 14, 2025, to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

MANAGER'S REPORT

Motion by Bowers secc: Krushnowski that the Manager's Report for the month of May 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

DEPARTMENT REPORTS

Motion by Bowers secc: Krushnowski that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of May 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

MINUTES OF MEETING OF MAY 14, 2025

Motion by Bowers secc: Krushnowski that the minutes of the meeting of May 14, 2025, be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

LIST OF BILLS

Motion by Bowers secc: Krushnowski that the list of bills for May 2025 be ratified and approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

COMMUNICATIONS

Motion by Bowers secc: Krushnowski move that the communications for the month of May 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

TREASURER'S REPORT

Motion by Bowers secc: Krushnowski move that the Treasurer's Report for the month of April 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

HIRING – TEMPORARY LABORERS

Motion by Bowers secc: Krushnowski move that Nicholas Havey, Sean Burridge, Daniel Fuller, Dylan Mislivets and Aiden Geisinger be hired as temporary laborers in the Public Works Department effective June 12, 2025 to July 9, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Bowers secc: Krushnowski move that Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak, Cayden Schiel, Jeff Sabecky and Ray Masher be hired as temporary, as needed, drivers in the Hanover Township Fire Department Headquarters effective to June 12, 2025 to July 9, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

HIRING OF SUMMER LABORERS

Motion by Bowers secc: Krushnowski move that Todd Kolbicka, and Dylan Martinez be hired as temporary laborers in the Public Works Department and Alicia Orzechowski be hired as a temporary intern in the Administration Area effective June 12, 2025 to July 9, 2025 at a rate of \$16.00 per hour for a maximum of twenty-eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

INVOICES – BORTON LAWSON ENGINEERING

Motion by Bowers secc: Krushnowski move to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$2,910.16. These will be paid through various funds and grants including from the Liquid Fuels Account, Sewer Fee Account and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

INVOICE – BHW INSPECTIONS, LLC

Motion by Bowers secc: Krushnowski move to approve Invoice No. H25005 in the amount of \$5,341.99 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

RESOLUTION NO. 017-2025 – APPOINTING A LIAISON FOR PAYROLL TAXES

Motion by Bowers secc: Krushnowski move to approve Resolution No. 017-2025 for the appointment of a liaison from 1st Stop Financial Payroll Services for payroll taxes with Berkheimer as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

RESOLUTION NO. 018-2025 – AUTHORIZING THE TOWNSHIP MANAGER TO PREPARE AND SUBMIT A TRANSPORTATION ALTERNATIVE SET-ASIDE PROGRAM REIMBURSEMENT GRANT AGREEMENT

Motion by Bowers secc: Krushnowski move to approve Resolution No. 018-2025 authorizing the Township Manager to submit and administer a Transportation Alternative Set-A-Side Program Reimbursement Grant Agreement as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

ORDINANCE NO. 007-2025 – AMENDING THE RULES AND REGULATIONS OF THE CIVIL SERVICE COMMISSION

Motion by Bowers secc: Krushnowski move to approve Ordinance No. 007-2025 amending the rules and regulations of the Civil Service Commission as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

APPROVAL - OPERATION AND MAINTENANCE AGREEMENTS

Motion by Bowers secc: Krushnowski move to approve the Operation and Maintenance Agreement and Developers Agreement with NorthPoint Development for stormwater management and sewer line dedication for NP Tradeport Building 10, LLC subject to final review by the Township Manager and Solicitor. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

APPROVAL – ELECTRONIC DOOR ACCESS PROPOSAL

Motion by Bowers secc: Krushnowski move to approve the proposal with Torbik Safe & Lock in the amount of \$5,150.00 for the latest version of the electronic access pads for the doors at the Municipal Building. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

APPROVAL – WILKES-BARRE TOWNSHIP SEWER REPAIR FUND

Motion by Bowers secc: Krushnowski move to approve the payment for the Solomons Creek Interceptor Diversion Chamber #1 repair in the amount of \$13,912.50 from the Wilkes Barre Township Sewer Repair Account as established in Ordinance 006-2013. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

REQUEST - ASHLEY BOROUGH SEWER FUND

Motion by Bowers secc: Krushnowski move to approve the request to Ashley Borough for payment to the Solomons Creek Interceptor Diversion Chamber #1 repair in the amount of \$6,063.38 as established in Ordinance 007-2013. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

RESIGNATION OF PATROLMAN

Motion by Bowers secc: Krushnowski move to accept the resignation of Patrolman Richard Andress effective June 19, 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

2024 FCEMS GRANT FOR THE HANOVER TOWNSHIP FIRE DISTRICT

Motion by Bowers secc: Krushnowski move to authorize the pass-through payment to the Hanover Township Fire District for the 2024 FCEMS Grant in the amount of: \$15,676.48. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

ADJOURN

Motion by Bowers secc: Krushnowski to adjourn the meeting at 5:33 pm. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, MOTION CARRIED

Jennifer Dukes, Township Secretary